

Robin Pellow
Head of Democratic Services

To: All Members of the EXECUTIVE
(Agenda pages to other
Members for Information)

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Date: 23 December 2008

Membership of the Executive

Cllr Richard Gates (Chairman)
Cllr Mike Band (Vice-Chairman)
Cllr Mrs Carole Cockburn
Cllr Mrs Carole King
Cllr Robert Knowles

Cllr Ms Denise Le Gal
Cllr Bryn Morgan
Cllr John Sandy
Cllr Roger Steel
Cllr Adam Taylor-Smith

Dear Councillor

A Meeting of the EXECUTIVE will be held as follows:-

DATE: TUESDAY 6 JANUARY 2009

TIME: 6.45 P.M. *

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

Yours sincerely

MARY ORTON

Chief Executive

*This meeting will be webcast and can be viewed by visiting
<http://www.waverley.ukcouncil.net/>

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, on disc or in another language, please call 01483 523351

NOTE FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

AGENDA

1. INFORMAL QUESTION TIME

The Chairman to receive any informal questions from members of the public (for a maximum of 15 minutes).

2. MINUTES

To confirm the Minutes of the Meeting held on 2 December 2008 and of the Special Meeting held on 15 December 2008 (to be laid on the table half-an-hour before the meeting).

3. APOLOGIES FOR ABSENCE

To advise the Executive of any apologies for absence.

4. DISCLOSURE OF INTERESTS

To receive from members, declarations of personal and prejudicial interests in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

5. QUESTIONS

To answer any questions received from members of the public in accordance with Procedure Rule 10.

6. EXECUTIVE FORWARD PROGRAMME [page 9]

To adopt the forward programme of key decisions for Waverley Borough Council, attached for all Members of the Council at Appendix A.

7. FINANCIAL STRATEGY 2009/2010 - 2012/2013

[Portfolio Holder: Cllr Mike Band]

[Wards Affected: All]

[Appendices B.1 - B.6 relating to Agenda items 7.1 - 7.6 below are being circulated as a separate document to members of the Executive].

7.1 General Fund Revenue Budget 2009/10

The report at Appendix B.1 updates the Executive on the latest position regarding the General Fund Budget. It contains proposals from the Star Chamber for reducing the Budget shortfall, to which the Executive is requested to give consideration.

The proposals from the Executive will be the subject of consideration by meetings of the Overview and Scrutiny Committees during January. The Licensing Committee will approve its Estimates and Fees and Charges on 14 January 2009. The Executive will give final consideration to the Budget on 3 February 2009, including the comments reported from the Overview and Scrutiny Committees, before making recommendations to Council on 17 February 2009.

Recommendation

It is recommended that the Executive:

- 1. asks the Overview and Scrutiny Committees to give consideration to the detailed General Fund Budget papers for 2009/2010 and identify spending priorities and any areas for savings;**
- 2. considers the list of variations at Annexe 2 to the report;**
- 3. considers the list of Budget reductions, as suggested by the Star Chamber, at Annexe 3 to the report, which will be discussed by the Overview and Scrutiny and Licensing Committees; and**
- 4. gives final consideration to the General Fund Budget for 2009/2010 at its meeting on 3 February 2009.**

7.2 General Fund Capital Programme 2009/10

The report at Appendix B.2 puts forward proposals for the draft 2009/2010 Three-Year Capital Programme in respect of the General Fund services. The proposals will be the subject of consideration by meetings of the Overview and Scrutiny committees during January.

Recommendation

It is recommended that the Executive gives initial consideration to the draft Capital Programme for General Fund services and supports the proposed prioritisation as a basis for consideration by the Overview and Scrutiny Committees in January.

7.3 Housing Revenue Account Revenue Budget 2009/10

In December Members considered the base estimated position for the Housing Revenue Account (HRA) revenue budget for 2009/10 in view of the draft housing subsidy determinations received from the Department for Communities and Local Government (CLG). The report at Appendix B.3 gives Members a further opportunity to consider the possibilities in more detail.

Recommendation

It is recommended that

1. **the Executive asks the Community Overview and Scrutiny Committee**
 - a. **to consider the detailed HRA budget papers for 2009-10 and identify spending priorities within the landlord service;**
 - b. **to consider whether a RCCO should be added to the rent increase to pay for additional decent homes work and therefore what level of rent increase the Committee would consider to be appropriate ; and**
2. **the Executive gives final consideration to the HRA budget for 2009/2010 at its meeting on 3 February 2009.**

7.4 Housing Revenue Account Capital Programme 2009/10 and Social Housing Grant

The report at Appendix B.4 puts forward proposals for the draft 2009/2010 Three-Year Capital Programme in respect of the Housing Revenue Account (HRA) with the purpose of agreeing the final recommendation to Council.

Recommendation

It is recommended that the Executive

1. **gives further consideration to the HRA capital budget 2009-10;**
2. **asks the Community Overview and Scrutiny Committee for its comments on the proposals; and**
3. **gives final consideration to the HRA capital budget for 2009/2010 at its meeting on 3 February 2009.**

7.5 Budget Monitoring - November 2008

The report at Appendix B.5 provides details of the expenditure and income position to the end of November 2008 compared with budget for the General Fund and the Housing Revenue Account. It also gives an update on the Capital Programme for the General Fund and Housing Revenue Account.

Recommendation

It is recommended that the position as at 30 November be noted and that the Budget continue to be monitored closely during the remainder of 2008/09.

7.6 Cranleigh Arts Centre - Capital Expenditure Grant

[Wards Affected: All Cranleigh Wards]

At the Executive meeting on Tuesday 2 December, Members considered a request by Cranleigh Arts Centre for a capital expenditure grant that would enable them to undertake a refurbishment of their studio space.

At the meeting, Members agreed to defer a decision on the basis that the application was not presented in the correct format and therefore insufficient information was supplied in relation to estimated costs, other sources of partnership funding and future revenue savings.

Following the Executive meeting, Cranleigh Arts Centre was advised to resubmit an application providing a more detailed business plan and in the correct format. This information has been received and is attached as Appendix B.6.

Recommendation

The Executive is asked to consider the request for a grant from the Cranleigh Arts Centre and whether they would like to make any funds available.

8. VARIABLE INTEREST MORTGAGES - VARIATION OF MORTGAGE INTEREST RATE [page 13]

[Wards Affected: N/A]
[Portfolio Holder: Cllr Mike Band]

The purpose of the report at Appendix C is to seek the Executive's approval to the 'local average rate' and to confirm the rate of interest chargeable on variable interest rate mortgages granted by the Council. The rates should be applicable with immediate effect.

Recommendation

It is therefore recommended that:

- 1. any changes of mortgage interest rate remain in place until 30 September 2009 when they are further reviewed;**
- 2. the 'local average rate' be implemented with immediate effect, until reviewed at 30 September 2009, be declared at 4.48%p.a.;**
- 3. the rate of interest chargeable on mortgages under the Housing (Financial Provisions) Act 1958 (Section 43) be 4.48% p.a. with immediate effect until review at 30 September 2009;**
- 4. the rate of interest chargeable on mortgages under the Housing Act 1985 (Schedule 16) be 5.07% p.a. with immediate effect to 30 September 2009; and**
- 5. given the non discretionary status of these changes, recommend to the Council that in future this be delegated to the Deputy Chief Executive and the scheme of delegation amended.**

9. MEMBERS' ALLOWANCES [page 15]

[Portfolio Holder: Cllr Mike Band]
[Wards Affected: N/A]

The Executive is requested to consider the report of Waverley's Independent Remuneration Panel (IRP) on the review of the Members' Allowances Scheme and to make recommendations to Council about the level of allowances for the 2009/10 year.

The Council is required, under the Members Allowances (England and Wales) Regulations 2003, to maintain an IRP and to periodically receive a report on the scheme of Members' allowances. The Council must have regard to the recommendations of the Panel in setting its scheme but is not required to implement the recommendations. The Panel's report is included at Appendix D. The total cost of the Panel's proposed basic and special responsibility allowances is £190,700. This is an increase of £11,100 (or 6.2%) compared to the current budget for these allowances of £179,600. The current scheme of allowances is included at Annexe 1 to Appendix D.

Recommendation

The Executive is recommended to formulate a scheme of allowances to be submitted to the Council meeting on 17 February 2009.

10. LOCAL DEVELOPMENT FRAMEWORK - CORE STRATEGY TOPIC PAPERS [page 39]

[Portfolio Holder for Planning: Cllr Carole Cockburn]
[Wards Affected: All]

The purpose of the report at Appendix E is to update the Executive on the progress of the Local Development Framework (LDF) and, in particular, to seek authority to consult on a series of Topic Papers for the LDF Core Strategy.

Recommendation

It is recommended that

1. **the Executive agrees the Core Strategy Topic Papers and the Settlement Hierarchy as the basis for public consultation; and**
2. **the Head of Planning be authorised, in consultation with the Planning Portfolio Holder, to make any minor revisions to the formatting and content of the Topic Papers and the Settlement Hierarchy prior to the commencement of the proposed consultation.**

11. NOTES OF THE PLANNING POLICY SPECIAL INTEREST GROUP
[page 165]

[Portfolio Holder: Cllr Mrs Carole Cockburn]
[Wards Affected: All]

The notes of the Planning Policy SIG which met on 9 December 2008 are attached as Appendix F, for information.

Recommendation

It is recommended that the notes of the Planning Policy SIG be received.

12. CALENDAR OF MEETINGS FOR 2009/2010 AND 2010/2011 [page 169]

The Calendar of Meetings for 2009/2010 was approved in draft in February 2008, and is submitted again for confirmation as Appendix G.1. Also at Appendix G.2 is a draft Calendar of Meetings for 2010/2011.

Recommendation

It is recommended that the Calendars of Meetings for 2009/10 and 2010/11 be confirmed.

13. PROPOSED OUTSIDE BODY APPOINTMENT - TRUST TO MANAGE THE BUNGALOW, SANDY HILL

Surrey County Council has asked if the Council would wish to nominate a trustee to serve on a new body to be set up to manage the Bungalow at Sandy Hill in Farnham.

Recommendation

It is proposed that Cllr Bryn Morgan be appointed to the Trust for the remainder of the current Council year.

14. ESTABLISHMENT OF AN ENVIRONMENT AND LEISURE OVERVIEW AND SCRUTINY SUB-COMMITTEE - REVIEW INTO LEISURE PROVISION FOR YOUNG PEOPLE

The Environment and Leisure Overview and Scrutiny Committee has proposed setting up a Sub-Committee to conduct its in-depth review for this year into leisure provision for young people.

Under the constitution, Executive approval is required to establish a Sub-Committee of an Overview and Scrutiny Committee.

Recommendation

It is recommended that approval be given to the establishment of a Sub-Committee to undertake the Environment and Leisure Overview and Scrutiny Committee in-depth review into leisure provision for young people.

15. ACTION TAKEN SINCE LAST MEETING

To note any action taken by the Chief Executive after consultation with the Chairman and Vice-Chairman since the last meeting. The Register of Decisions will be laid on the table half an hour before the meeting.

16. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A to the Act (to be identified at the meeting).

17. UNDERSHAW - PROGRESS REPORT [page 173]

To consider the report at (Exempt) Appendix H.

18. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone Robin Pellow,
Head of Democratic Services, on extension 3222 or 01483 523222.**